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August 30, 2013

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Re: evaluation for Min Choi

I write this evaluation to inform you of Min Choi's performance this summer. I am a staff attorney at The Legal Aid Society's Health Law Unit. The Legal Aid Society is the oldest and largest not-for-profit legal services organization in the nation. We provide legal representation to low-income New Yorkers on Civil, Criminal and Juvenile Rights matters. The Health Law Unit assists clients and advocates on a wide variety of issues related to access to health care.

I supervised Min on her work on several cases. Over the ten weeks she worked in our unit, Min provided direct assistance to over eleven clients, all of whom were indigent and many of whom were in need of urgent assistance with their legal and medical problems.

During this time, she was empathetic and patient working with some of our most vulnerable clients, such as the mentally-impaired elderly. She cares deeply about her clients and was willing to go the extra mile to assist them. For example, when a client mentioned that he could not obtain the medications he was running out of, she contacted his doctor and followed up with the client and his pharmacy to ensure that he received his medication in time.

To better assist her clients, Min was also eager to learn new material and was enthusiastic and passionate about her work. Before she started working, she asked if there was any material she should read ahead to be better prepared for the summer. She attended trainings and workshops and asked informed questions where she needed clarification.

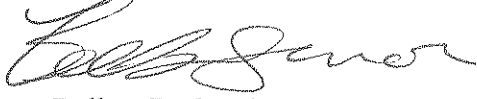
Some of the projects Min worked on this summer also involved collaboration with other attorneys and interns. She communicated her progress clearly and effectively and worked cooperatively with others on her project. She was also well organized and submitted tasks in a timely manner, remembering to check in with her supervisors regularly on the progress of various projects she was working on.

Overall, it was a pleasure to have Min for the summer. Should you have any questions about this evaluation, please do not hesitate to contact me at brgarcia@legal-aid.org or (212) 577-3582.

August 30, 2013

Page 2

Sincerely,

A handwritten signature in black ink, appearing to read "Belkys R. Garcia". The signature is fluid and cursive, with the first name being the most prominent.

Belkys R. Garcia
Staff Attorney