

Applying for an EJA Summer Fellowship – Frequently Asked Questions

1. Can I apply for an EJA Summer Fellowship if my school is NOT listed on your website?

a. No! Please visit our website, <http://www.equaljusticeamerica.org/LawSchools.htm>, to see if you are eligible to apply.

2. I have not heard back yet from the organization where I applied to work this summer. Am I able to still apply for an EJA Summer Fellowship?

a. Yes! Please send your resume, cover letter and recommendations. Also, please indicate where you have applied to work and when you anticipate hearing back from them. Please submit your employment confirmation letter immediately upon receiving it.

3. I am receiving work-study funding/I have applied for work-study funding. Am I eligible to apply for an EJA Summer Fellowship?

a. Yes! You should indicate in your cover letter whether or not you are eligible to receive work-study, whether or not you have applied for work-study or whether or not you have already been approved for work-study.

4. I am applying through one of the state programs you offer. Is there anything different I need to do? Anything different I need to submit?

a. No! Please submit your resume, cover letter, 2 letters of recommendation and an employment confirmation letter. Please remember that you must be working with an organization in the state from which you are applying.

5. Who do I address my cover letter to? Who should my recommendation letters be addressed to?

a. Your cover letter and recommendation letter should be addressed to:
Dan Ruben, Executive Director
Equal Justice America
13540 East Boundary Road
Building II, Suite 204
Midlothian, VA 23112

6. Where do I send my application materials?

a. Your applications materials should emailed to applications@equaljusticeamerica.org.

7. How long should my cover letter be?

a. Your cover letter should be 1-2 pages in length.

8. Do the letters of recommendation have to be sealed?

a. No! We do not require that your recommendation letters be sealed. If your recommenders prefer they be sent sealed then please mail them to:

Equal Justice America
13540 East Boundary Road
Building II, Suite 204
Midlothian, VA 23112

9. The person writing my letter of recommendation insists on sending their letter separately but your application process says to send everything together – what can I do?

a. Your recommendation letters can be sent to us separately by those who are writing them but please be sure to note in your application materials that one or both of your recommendation letters will be sent to us separately. Failure to note this in your application materials will result in your application being incomplete.

10. Can the letters of recommendation come from my professors and employers or just one source?

a. Your letters of recommendation can come from any source.

11. Does my employment confirmation letter have to be addressed directly to EJA or can I send a copy of the offer letter that I received?

a. Your employment confirmation letter does not have to be addressed to EJA directly. A copy of the letter you received is acceptable.

12. Is Equal Justice America federally funded?

a. No!