

August 21, 2018

Regarding Kimberly Schreiber

To Whom It May Concern,

I am a staff attorney in the legal department of Journey's End Refugee Services. I was Kimberly Schreiber's direct supervisor during her internship in our department this summer.

Journey's End's legal department is an immigration law focused office that provides low and no cost immigration legal services to low-income individuals. The majority of our clients are refugees and asylum seekers. My branch office is located within an asylum-seeker shelter in Buffalo, NY.

Kimberly worked on a variety of tasks and cases during her internship. She conducted legal research for various asylum cases, assisted me in gathering evidence for clients' cases, prepared clients for asylum interviews, drafted numerous motions and evidence submission packets for Buffalo Immigration Court, drafted Green Card, Employment Authorization and family reunification applications, and set in on various appointments and preparation sessions with my clients. She also attended numerous multi-hour legal consultation walk-in sessions and a citizenship drive.

Kimberly was a pleasure to have in the legal office. I appreciated her punctuality, her willingness to learn and ask questions, her respectful demeanor with the clients, her attention to detail, and her positive and diligent work ethic. She did an excellent job this summer, and I'm excited to have someone like her joining the legal profession.

Please feel free to contact me if you have any questions.

A handwritten signature in black ink, appearing to read "Irene Rekhviasvhili".

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